

**WAYS AND MEANS COMMITTEE  
AGENDA**

**TUESDAY, JANUARY 3, 2023**

<b>4:15 P.M. or immediately following the Board of Commissioners' Organizational Meeting</b>
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**COMMISSION CHAMBERS, FOURTH FLOOR, BAY COUNTY BUILDING**

**PAGE NO.**

- |       |             |           |  |
|-------|-------------|-----------|--|
|       | <b>I.</b>   |           | <b>CALL TO ORDER</b>   |
|       | <b>II.</b>  |           | <b>ROLL CALL</b>   |
|       | <b>III.</b> |           | <b>CHANGES TO AGENDA</b>   |
|       | <b>IV.</b>  |           | <b>APPROVAL OF AGENDA</b>  |
| 1-5   | <b>V.</b>   |           | <b>MINUTES (12/6/22)</b>   |
|       | <b>VI.</b>  |           | <b>PUBLIC INPUT</b>  |
|       | <b>VII.</b> |           | <b>PETITIONS AND COMMUNICATIONS</b>  |
| 6-7   |             | <b>A.</b> | <b>County Executive - 2023/2024 Michigan Veterans Affairs Agency Veteran Service Grant (Seeking authorization to submit letter of intent and application for the 2023/2024 Grant; authorization for Board Chair to sign; approval of required budget adjustments – proposed resolution attached)</b> |
| 8-9   |             | <b>B.</b> | <b>Probate Court – Child Parent Legal Representation (CPLR) Grant for FY2023 (Seeking approval to accept CPLR Grant; authorization for Board Chair to sign; approval of required budget adjustments – proposed resolution attached)</b>  |
|       |             | <b>C.</b> | <b>Finance Officer</b>   |
| 10    |             | <b>1.</b> | <b>Analysis of General Fund Equity 2022 (Receive)</b>  |
| 11    |             | <b>2.</b> | <b>Update Regarding Executive Directive #2007-11 (Receive)</b>   |
| 12-13 |             | <b>3.</b> | <b>Purchasing: GovSpend Agreement (Seeking approval to enter into one (1) year Agreement with GovSpend with an auto renewal clause; authorization for Board Chair to sign; approval of required budget adjustments – proposed resolution attached)</b>   |

**D. Payables – General (Proposed resolution attached)****VIII. REFERRALS****IX. UNFINISHED BUSINESS****X. NEW BUSINESS****XI. CLOSED SESSION (WHEN REQUIRED)****XII. MISCELLANEOUS****XIII. ANNOUNCEMENTS****XIV. ADJOURNMENT**

PLEASE NOTE: THE COMMITTEE CHAIR HAS REQUESTED THAT ANY ELECTED OFFICIAL DEPARTMENT/DIVISION HEAD PLACING AN ITEM ON THIS AGENDA BE PRESENT OR HAVE A REPRESENTATIVE PRESENT TO SPEAK TO THEIR REQUEST AND/OR ANSWER ANY QUESTIONS POSED BY COMMITTEE MEMBERS.

Join Zoom Meeting

<https://us02web.zoom.us/j/81694266170>

Meeting ID: 816 9426 6170

Passcode: 547697

One tap mobile

+13126266799,,81694266170#,,,,\*547697# US (Chicago)

+19292056099,,81694266170#,,,,\*547697# US (New York)

The County of Bay will provide necessary and reasonable auxiliary aids and services such as signers for the hearing impaired and audio tapes of printed materials to individuals with disabilities upon 10 days' notice to the County of Bay. Individuals with disabilities requiring auxiliary aids or services should contact the County of Bay by writing or calling:

Amber Davis-Johnson, ADA Coordinator  
Corporation Counsel  
515 Center Avenue  
Fourth Floor, Bay County Building  
Bay City, MI 48708  
989-895-4131

# WAYS AND MEANS COMMITTEE MINUTES

MEETING OF THE BAY COUNTY WAYS AND MEANS COMMITTEE HELD ON TUESDAY, DECEMBER 6, 2022, FOURTH FLOOR, BAY COUNTY BUILDING.

CALL TO ORDER BY CHAIR FOX AT 4:00 P.M.

## ROLL CALL:

MOTION NO.												
COMMISSIONERS PRESENT:	1	2	3	4	5	6	7	8	9	10	11	12
Marie Fox, Chair	P	Y	Y	Y	N	Y	Y	Y	Y	Y	Y	Y
Kaysey L. Radtke, V. Chair	P	Y	Y	Y	S/Y	Y	Y	Y	Y	S/Y	Y	Y
Ernie Krygier	P	Y	M/Y	Y	Y	S/Y	Y	S/Y	M/Y	M/Y	Y	M/Y
Vaughn J. Begick	P	M/Y	S/Y	S/Y	Y	Y	S/Y	M/Y	Y	Y	S/Y	S/Y
Kim Coonan	P	S/Y	Y	Y	Y	M/Y	M/Y	Y	Y	Y	M/Y	Y
Jayme A. Johnson	P	Y	Y	Y	M/Y	Y	Y	Y	S/Y	Y	Y	Y
Thomas M. Herek, Ex Officio	P	Y	Y	M/Y	Y	Y	Y	Y	Y	Y	Y	Y
MOTION NO.												
COMMISSIONERS PRESENT:	13	14	15	16	17	18	19	20	21	22	23	24
Marie Fox, Chair	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Kaysey L. Radtke, V. Chair	Y	S/Y	Y	Y	S/Y	Y	Y	Y	Y	Y	Y	S/Y
Ernie Krygier	M/Y	Y	M/Y	M/Y	Y	M/Y	M/Y	Y	Y	M/Y	M/Y	Y
Vaughn J. Begick	Y	M/Y	Y	S/Y	M/Y	Y	S/Y	M/Y	Y	Y	Y	Y
Kim Coonan	S/Y	Y	Y	Y	Y	S/Y	Y	Y	M/Y	S/Y	S/Y	Y
Jayme A. Johnson	Y	Y	S/Y	Y	Y	Y	Y	S/Y	S/Y	Y	Y	M/Y
Thomas M. Herek, Ex Officio	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
MOTION NO.												
COMMISSIONERS PRESENT:	25	26	27	28	29	30	31	32	33	34	35	36
Marie Fox, Chair	Y	Y	Y	Y	Y	Y	Y					
Kaysey L. Radtke, V. Chair	S/Y	M/Y	Y	Y	Y	Y	Y					
Ernie Krygier	Y	Y	Y	Y	M/Y	S/Y	M/Y					
Vaughn J. Begick	M/Y	Y	S/Y	Y	Y	M/Y	Y					
Kim Coonan	Y	Y	M/Y	M/Y	S/Y	Y	S/Y					
Jayme A. Johnson	Y	Y	Y	Y	Y	Y	Y					
Thomas M. Herek, Ex Officio	Y	S/Y	Y	S/Y	Y	Y	Y					

OTHERS PRESENT: J.Barcia, C.Gignac, A.Davis-Johnson, S.Walraven, L. Arsenault, D. Berger, Nick Paige, J. Strasz, , E.Eurich, K.Niemiec, K.Kilby, J.Coppens, K.Priessnitz, P.Eich, L.Ogar, B.Rubis, W.Hofman, D.Poirier, T.Spencer, M.Cork, M.Samyn, R.Brandt, T.Banaszak, J.O'Conner, R.Redmond, D.Williams, O. Shields, M. Bucigalupo

M- MOVED; S-SUPPORTED; Y-YEA; ABS.-ABSTAIN; E-EXCUSED; A-ABSENT; W-WITHDRAWN

**WAYS AND MEANS COMMITTEE  
MINUTES  
Tuesday, December 6, 2022  
PAGE 2**

**MOTION NO.**

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**NOTE:** In addition to these typed minutes which provide an overview of the meeting and are not verbatim, this Committee meeting was also videotaped and those tapes are available for review in the Executive's Office or can be viewed on Bay County's website [www.baycounty-mi.gov/executive/videos](http://www.baycounty-mi.gov/executive/videos).

- 1. MOVED, SUPPORTED AND CARRIED TO APPROVE THE DECEMBER 6, 2022, WAYS AND MEANS COMMITTEE AGENDA AS PRESENTED.**
- 2. MOVED, SUPPORTED AND CARRIED TO APPROVE THE MINUTES OF THE NOVEMBER 1, 2022, WAYS AND MEANS COMMITTEE MEETING AS PRINTED.**

Public input was called. Jack O'Conner from the Linwood Civic Improvement Club addressed the Committee relative to the Linwood Scenic Access Site Project. He explained the benefits of this site to the Linwood and Kawkawlin area as well as the benefits to the entire County.

Doug Williams, owner of Linwood Party & Sporting Goods and member of the Linwood Civic Improvement Club, addressed the Committee regarding his view on benefits derived from the Linwood Scenic Access Site. He explained there is limited access to the Saginaw Bay by foot and by having this site it would allow more people access creating more traffic for businesses in Linwood.

Magen Samyn also addressed the Committee regarding Linwood Scenic Access Site Improvements noting the benefits to our community that access to the water provides in attracting people considering moving to the Great Lakes Bay Region.

Monitor Township Supervisor and member of the Monitor Township DDA Terry Spencer addressed the Committee offering his appreciation for consideration of County funding for the Linwood Scenic Access Site Project.

Phil Eich, Director of Marketing and Placemaking for the Bay County Talent Attraction and Retention Initiative and Marlana Cork, Director of Workforce Development at the Bay Area Chamber of Commerce, addressed the Committee relative to the merits of the "Hey, Bay City!" initiative which highlights the benefits of living, working and visiting our community.

- 3. MOVED, SUPPORTED AND CARRIED TO RECEIVE THE PRESENTATION.**

Discussion centered around the funding source for the appropriation of funds of \$110,000 towards Linwood Scenic Access Site Improvements with the decision made to rescind Motion 22-23, Allocation of \$150,000 ARPA funds for a Broadband Study for Bay County due to the state's own Broadband study being conducted. Commissioner Johnson moved to re-allocate \$110,000 of ARPA funds to the Linwood Scenic Access Site Improvements

4. **MOVED, SUPPORTED AND CARRIED TO RESCIND MOTION 22-23 RE ALLOCATION OF \$150,000 FOR A BROADBAND STUDY FOR BAY COUNTY.**

Discussion continued and it was

5. **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROPRIATION OF \$110,000 (ARPA FUNDING) TOWARDS THE CONSTRUCTION OF THE LINWOOD SCENIC ACCESS SITE IMPROVEMENTS.**
6. **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION REGARDING APPOINTMENT OF KRISTAL GONZALES AND WESTON PRINCE TO THE 401K AND 457 COMMITTEES (COUNTY EXECUTIVE).**
7. **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE 2023 REMONUMENTATION GRANT/ DOCUMENTATION/CONTRACTS (DRAIN OFFICE).**
8. **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE FOUR (4) VENDOR AGREEMENTS (COMMUNITY CORRECTIONS).**
9. **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE AUTHORIZATION TO AMEND THE AGREEMENT WITH TYLER TECHNOLOGIES, INC. FOR SOFTWARE UPDATES PERTAINING TO NG911 INTERFACE WITH CAD (TEXT TO 911) (9-1-1 CENTRAL DISPATCH).**
10. **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE ACCEPTANCE OF GRANT AND SUPPLEMENTAL FUNDING FROM EGLE AND MDHHS AS OUTLINED IN RESOLUTION (HEALTH DEPARTMENT).**
11. **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE ALLOCATION OF \$9,000,000 IN ARPA FUNDING FOR THE PURCHASE AND RENOVATION OF THE COMMUNITY HEALTH AND HUMAN SERVICES CENTER (HEALTH DEPARTMENT).**
12. **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE AUTHORIZATION TO ACCEPT MEDICAL MARIHUANA GRANT FUNDING OF \$55,069 (HEALTH DEPARTMENT).**

13. MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE ACCEPTANCE OF CONGREGATE NUTRITION SERVICES GRANT FUNDING OF \$43,210 FROM REGION VII AREA AGENCY ON AGING (DEPARTMENT ON AGING).
14. MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE A ONE TIME 50K TAX CAPTURE BY MONITOR DDA AND GIVING CHAIR AUTHORITY TO EXECUTE SAID AGREEMENTS AND AMENDMENTS TO AGREEMENTS WITH MONITOR TOWNSHIP AND/OR MONITOR DDA TO ALLOW ONE TIME CAPTURE (CORPORATION COUNSEL).
15. MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE APPROVAL TO ENTER INTO A THREE (3) YEAR MASTER AGREEMENT WITH MICHIGAN FAIR CONTRACTING CENTER (CORPORATION COUNSEL).
16. MOVED, SUPPORTED AND CARRIED TO RECEIVE GENERAL FUND EQUITY 2022 (FINANCE).
17. MOVED, SUPPORTED AND CARRIED TO RECEIVE EXECUTIVE DIRECTIVE #2007-11 (FINANCE).
18. MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE APPROVAL OF MSU EXTENSION AGREEMENT OF SERVICES FROM JANUARY 1, 2023 THROUGH DECEMBER 31, 2023 (FINANCE).
19. MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE APPROVAL OF AGREEMENT FOR DMC SOFTWARE UPGRADE OF POWER 9 TO LATEST VERSION OF IBM SOFTWARE VERSION COMPLIANCE (ISD).
20. MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE APPROVAL OF AGREEMENT FOR DMC STATEMENT OF WORK TO MOVE LEGACY DATE FOR PUBLIC SAFETY RECORDS TO DECOMMISSION EXPIRED HARDWARE (ISD).
21. MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE AUTHORIZATION FOR BOARD CHAIR TO SIGN 2023 AGREEMENTS FOR BUDGETED MAINTENANCE EXPENSES (ISD).
22. MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE APPROVAL OF THE TRAVEL POLICY REVISIONS EFFECTIVE DECEMBER 13, 2022 (FINANCE).
23. MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE APPROVAL OF CONTINUATION OF ALLOCATION OF HEALTH CARE COSTS OF 85% TO THE COUNTY AND 15% TO EMPLOYEES (PERSONNEL).

24. MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE APPROVAL OF CONTRACT FOR DENTAL COVERAGE FOR THE PERIOD, JANUARY 1, 2023 THROUGH DECEMBER 31, 2023 (PERSONNEL).
25. MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE APPROVAL OF RENEWAL AGREEMENT WITH COVENANT OCCUPATIONAL HEALTH FOR RANDOM DRUG TESTING (PERSONNEL).
26. MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE 2023 RENEWAL OF THE SCHEDULE A-RENEWAL TERM, SCHEDULE B AND STOP LOSS CONTRACT EFFECTIVE JANUARY 1, 2023 THROUGH DECEMBER 31, 2023 (PERSONNEL).
27. MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE PAYABLES (FINANCE).
28. MOVED, SUPPORTED AND CARRIED A MOTION TO REFER THE 2023 BAY COUNTY BUDGET TO THE FULL BOARD FOR APPROVAL AND ADOPTION WITH THE FOLLOWING AMENDMENT: THE WORDS "AND COMMISSIONERS" BE REMOVED FROM THE FIRST LINE IN PARAGRAPH 20, PAGE 8 OF THE GENERAL APPROPRIATIONS BUDGET ACT RESOLUTION.
29. MOVED, SUPPORTED AND CARRIED TO INCLUDE RETIREMENT BOARD IN THE PER DIEM SECTION OF THE 2023 BUDGET APPROPRIATIONS ACT.
30. MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE 2023 BAY COUNTY BUDGET AS AMENDED.
31. MOVED, SUPPORTED AND CARRIED TO ADJOURN (6:29 P.M.)

Submitted By:

Lindsey Arsenault

Board Coordinator



## BAY COUNTY ADMINISTRATIVE SERVICES

**James A. Barcia**  
County Executive

Tel: 989-895-4133

To: Chair, Ways & Means Committee

From: Jim Barcia, County Executive

Date: January 3, 2023

Subject: 2023/2024 Michigan Veterans Affairs Agency Veteran Service Grant

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**Background:** The State of Michigan has allocated funds to enhance counties' abilities to provide veteran benefit claims assistance. This would be the 6th year that the State of Michigan has accepted applications for this grant and Bay County has applied and received funds the 5 previous grant cycles.

**Request:** To gain approval from the Board of Commissioners to submit a letter of intent as well as apply for the fiscal year 2023/2024 Michigan Veterans Affairs Agency Veteran Service Grant. In addition, approve any necessary budget adjustments and authorize the Bay County Chairman to sign all necessary documentation for this grant.

**Economics:** There is no financial impact to Bay County's General Fund by applying for this grant.

**Recommendation:** It is recommended that the Board authorizes submitting the letter of intent and application for the 2023/2024 Michigan Veterans Affairs Agency Veteran Service Grant as well as approve any required budget adjustments and for the Board Chairman to sign any required documentation.

Cc: Shawna Walraven  
Kim Priessnitz  
Jim Barcia



## BAY COUNTY BOARD OF COMMISSIONERS

JANUARY 17, 2023

## RESOLUTION

BY: WAYS AND MEANS COMMITTEE (1/3/2023)

WHEREAS, The State of Michigan has allocated funds to enhance counties' abilities to provide veteran benefit claims assistance; and

WHEREAS, This would be the 6th year that the State of Michigan has accepted applications for this grant and Bay County has applied and received funds the 5 previous grant cycles; and

WHEREAS, There is no financial impact to Bay County's General Fund by applying for this grant; and

WHEREAS, It is necessary to submit a letter of intent as well as apply for the fiscal year 2023/2024 Michigan Veterans Affairs Agency Veteran Service Grant; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners authorizes submittal of a letter of intent and submittal of an application for the 2023/2024 Michigan Veterans Affairs Agency Veteran Service Grant; Be It Further

RESOLVED That the Chairman of the Board is authorized to execute all required grant application documents as well as grant award documents on behalf of Bay County following Corporation Counsel review and approval; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

TIM BANASZAK, CHAIR  
AND COMMITTEE

Adm Serv - Veterans Affairs Grants - 2023

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				COLLEEN M. MAILLETTE				DENNIS R. POIRIER			
TIM BANASZAK				THOMAS M. HEREK							
VAUGHN J. BEGICK				KAYSEY L. RADTKE							

VOTE TOTALS:

ROLL CALL: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

VOICE: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

DISPOSITION: ADOPTED\_\_\_\_ DEFEATED\_\_\_\_ WITHDRAWN-\_\_\_\_

AMENDED\_\_\_\_ CORRECTED\_\_\_\_ REFERRED\_\_\_\_ NO ACTION TAKEN\_\_\_\_



**BAY COUNTY PROBATE COURT  
EIGHTEENTH JUDICIAL CIRCUIT COURT - FAMILY DIVISION**

1230 Washington Ave., Suite 715  
Bay City, Michigan 48708-5737

**JAN A. MINER**

Judge of Probate & Juvenile Court

Estates Division (989) 895-4205  
Juvenile Division (989) 895-4206  
FAX (989) 895-4194  
TDD (989) 895-2059

December 14, 2022

Ways & Means Committee  
515 Center Avenue  
Bay City, Michigan 48708

Commissioner Fox;

The Department of Health and Human Services (DHHS) has awarded the Family Division of the Circuit Court with the Child Parent Legal Representation (CPLR) grant for fiscal year 2023. The CPLR grant has been awarded with the intent of increasing the quality of legal representation provided to the children and families currently under the jurisdiction of the court through dependent neglect proceedings.

The allocated funds totaling **\$87,500.00** will be dispersed monthly to the court for reimbursable expenses of court appointed attorneys. Eligible legal representation costs for reimbursement are as follows:

1. Increase in contractual or hourly wages for adequate compensation of court appointed attorneys
2. Educational training and conference expenses for court appointed attorneys,
3. Travel and mileage reimbursement for court appointed attorneys
4. Compensation for assistance with collateral legal issues, i.e. housing, custody, public benefits, etc.

Attached for your review you will find the grant application and award letter for the CPLR grant.

I ask your consideration and recommendation to the Board of Commissioners to accept and authorize the Board Chair to sign the CLPR grant contract.

Sincerely,

Britney T. Mlostek  
Deputy Court Administrator

## BAY COUNTY BOARD OF COMMISSIONERS

JANUARY 17, 2023

## RESOLUTION

- BY:** WAYS AND MEANS COMMITTEE (1/3/2023)
- WHEREAS,** The Department of Health and Human Services (DHHS) has awarded the Family Division of the Circuit Court with the Child Parent Legal Representation (CPLR) grant for fiscal year 2023; and
- WHEREAS,** The CPLR grant has been awarded with the intent of increasing the quality of legal representation provided to the children and families currently under the jurisdiction of the court through dependent neglect proceedings; and
- WHEREAS,** The allocated funds totaling \$87,500.00 will be dispersed monthly to the court for reimbursable expenses of court appointed attorneys; and
- WHEREAS,** Eligible legal representation costs for reimbursement are as follows:
1. Increase in contractual or hourly wages for adequate compensation of court appointed attorneys
  2. Educational training and conference expenses for court appointed attorneys,
  3. Travel and mileage reimbursement for court appointed attorneys
  4. Compensation for assistance with collateral legal issues, i.e. housing, custody, public benefits, etc.
- RESOLVED** That the Bay County Board of Commissioners accepts the Child Parent Legal Representation (CPLR) grant for fiscal year 2023 to be expended as outlined above; Be It Further
- RESOLVED** That the Chairman of the Board is authorized to execute all grant documents required for the Child Parent Legal Representation (CPLR) grant for FY2023 on behalf of Bay County (Probate Court) following Corporation Counsel review and approval; Be It Finally
- RESOLVED** That related budget adjustments, if required, are approved.

**TIM BANASZAK, CHAIR  
AND COMMITTEE**

## Probate Ct - CPLR

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				COLLEEN M. MAILLETTE				DENNIS R. POIRIER			
TIM BANASZAK				THOMAS M. HEREK							
VAUGHN J. BEGICK				KAYSEY L. RADTKE							

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_\_ DEFEATED \_\_\_\_\_ WITHDRAWN- \_\_\_\_\_

AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_ NO ACTION TAKEN \_\_\_\_\_

2022	Journal	Fund
	Number	Balance
		\$8,945,899
		\$367,736
		\$1,815,877
		<u>\$11,129,512</u>
		<u>(\$1,815,877)</u>

Description

Unassigned Fund Balance or (Deficit) 12/31/2021

Previous years Assigned Fund Balance for P.O.'s\*

Previous years Assigned Fund Balance for designation to balance 2022 budget

Estimated Unassigned &amp; Assigned Fund Balance or (Deficit) at 12/31/2021

2022 Budgeted Surplus /(Deficit)

BUDGET ADJUSTMENTS POSTED IN JANUARY THROUGH DECEMBER 2022

Budget for Pinconning Senior Service Center revitalization costs. BOC approved this B.A. per Resolution 2021-122	22-02-254	-\$25,000
Increase Road Patrol Budget to replace crashed vehicle. BOC approved this B.A. per Resolution 2022-23	22-02-311	-\$18,700
Budget \$2,500 for flags for the Veterans graves current 2022 budget has \$2,000. BOC approved the extra \$500 per Resolution 2022-31	22-03-008	-\$500
Additional funds need to hire pest control company for Animal Services. BOC approved this B.A. per Resolution 2022-32.	22-03-097	-1,400
Correct Active Assailant Task Force 2022 Budget. BOC approved this B.A. per Resolution 2021-193 par. 11 C.	22-03-193	-300
Increase B&G 2022 budget to fix/remove the fiber cable. BOC approved this B.A. per Resolution 2022-59 on March 8, 2022.	22-03-334	-3,590
Increase ISD budget for 24x7 managed remote support, end point response & remediation by Kroll. BOC approved per Resolution 2022-36	22-03-413	-14,488
Increase ISD budget for the two factor authentication BOC approved per this B.A. per Resolution 2022-37	22-04-187	-10,000
Reappropriate the unspent funds appropriated in 2021 for Bldg & Grounds to replace two power poles BOC approved per Resolution 2021-193*	22-04-186	-8,150
Increase budget to purchase skid steer due to rising costs. BOC approved per Resolution 2022-79	22-05-022	-18,000
Budget for 2021 P.O.'s at 12-31-21 rolled over into 2022. BOC approved per Resolution 2020-198 (Amended)*	22-05-177	-359,586
Increase ISD budget for the the current version of Office 365 software BOC approved per Resolution 2021-225	22-05-066	-145,066
Increase Road Patrol Deputies budget for contract negotiations. BOC approved per Resolution 2022-116	22-06-412	-109,234
Budget for additional revenue from twps, cities & schools for Road Patrol's increased indirect costs due to contract negotiations. BOC approved 2022-116	22-06-413-425	5,920
Increase Correctional Officers budget for contract negotiations. BOC approved per Resolution 2022-116	22-07-296	-132,565
Budget for scanning project for the Board of Commissioners per Board Resolution 2022-93	22-07-306	-100,000
Budget for dismantling of the Sheriff Department's communication tower BOC approved per Resolution 2022-119	22-07-311	-19,820
Increase Animal Services budget to purchase 4 Shieldforce software licenses BOC approved per Resolution 2022-56	22-07-312	-1,800
Increase FOC Warrant Officer budget for contract negotiations. BOC approved per Resolution 2022-116	22-08-352	-1,545
Increase budget for contract negotiations for BCAMPS, USW, Courts, Central Dispatchers. BOC approved per Resolution 2022-135, 2022-155, 2022-178	22-08-365	-541,876
Additional revenue for Information Systems Division support to Bay Metro. BOC approved per Resolution 2022-168	22-09-083	3,000
Increase revenue to General Fund for reimbursement from 911 due to contract negotiation personnel costs. BOC approved this Resolution 2022-135	22-09-084	9,500
Budget additional revenue from Pinconning Police Department for network access. BOC approved per Resolution 2022-20	22-09-188	500
Temporary funding increase from General Fund to 911 Central Dispatch for Intrado phone system upgrade. BOC approved per Resolution 2022-185	22-10-172	-120,000
Budget August 2022 through December 2022 additional revenue for support & services from Essexville Public Safety. BOC approved per Res. 2022-191	22-10-260	2,500
Transfer from General Fund to Central Dispatch Fund temporary funding to purchase, repair or lease two generators. BOC approved per Resolution 2022-218	22-11-323	-78,848
Increase Secondary Road Patrol's budget for gasoline due to rising costs. BOC approved per Resolution 2022-236.	22-11-396	-8,500

DECEMBER 22, 2022

(1,697,548)

Estimated Unassigned Fund Balance or (Deficit) 12/22/2022

\$7,616,087



**BAY COUNTY  
FINANCE DEPARTMENT**

**James A. Barcia**  
County Executive

**Shawna S. Walraven**  
Finance Officer  
[walravens@baycounty.net](mailto:walravens@baycounty.net)

**Kimberly A. Priessnitz**  
Assistant Finance Officer  
[priessnitzk@baycounty.net](mailto:priessnitzk@baycounty.net)

**Frances A. Moore**  
Purchasing  
[moorefa@baycounty.net](mailto:moorefa@baycounty.net)

**Julie A. Coppens**  
Information Systems Manager  
[coppensj@baycounty.net](mailto:coppensj@baycounty.net)

TO: Chairperson  
Ways and Means Committee

FROM: Shawna S. Walraven, Finance Officer *SW*

DATE: December 22, 2022

RE: Executive Directive #2007-001

**REQUEST:**

Please place this memo on the December 6, 2022, Ways & Means Agenda for your committee's information.

**BACKGROUND:**

On December 12, 2022, an email was sent requesting departments to contact their grantor agencies to confirm their level of grant funding for the current year. As stated previously, the Finance Department would request monthly updates from these departments regarding their grant funding status and then provide a status update to your committee at your monthly meeting.

**ECONOMICS:**

As of the date of this communication, the following are the updates to the previous correspondence:

1. The federal/state grantor agencies that have responded to department's requests indicate that funding levels for the federal/state grants with regarding to fiscal year 2022 and/or 2023 appear to have no changes

**RECOMMENDATION:**

To receive.

cc: Jim Barcia, County Executive  
Kim Priessnitz, Assistant Finance Officer





**BAY COUNTY  
FINANCE/INFORMATION SYSTEMS**

**James A. Barcia**  
County Executive

**Shawna S. Walraven**  
Finance Officer  
[walravens@baycounty.net](mailto:walravens@baycounty.net)

**Kimberly A. Priessnitz**  
Assistant Finance Officer  
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**Frances A. Moore**  
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**Julie A. Coppens**  
Information Systems Manager  
[coppensj@baycounty.net](mailto:coppensj@baycounty.net)

December 21, 2022

To: Chair  
Bay County Ways & Means Committee

From: Frances Moore  
Purchasing Agent

Re: Contract Agreement with GovSpend

**REQUEST:**

To enter into a one-year contract with an auto renewal clause with GovSpend.

**BACKGROUND:**

GovSpend provides access to local, state and federal government spending sources that have been sourced from other government agencies. Through this program, the County has access to local, state and federal bids and RFP's, cooperative agreements and contracts, and the ability to confirm the validity of sole source vendors to name a few of the features.

By placing our bids and quote requests on GovSpend we have increased opportunity to reach a larger vendor base, and GovSpend will actively search for vendors who meet our needs. This contract will aid in expanding the vendor base of Bay County's purchasing requests.

**ECONOMICS:**

Annual cost for this service providing access for four (4) users is \$3,000 and is a budgeted expense within the Purchasing Department.

**RECOMMENDATION:**

Approve a Resolution allowing Bay County to enter into a contract with GovSpend, authorize the board chair to sign any documents related to this agreement and to approve any necessary budget adjustments, if needed.

cc: Shawna Walraven, Jim Barcia, Amber Davis-Johnson

## BAY COUNTY BOARD OF COMMISSIONERS

JANUARY 17, 2023

## RESOLUTION

- BY:** WAYS AND MEANS COMMITTEE (1/3/2023)
- WHEREAS,** GovSpend provides access to local, state and federal government spending sources that have been sourced from other government agencies; and
- WHEREAS** Through this program, Bay County will have access to local, state and federal bids and MP's, cooperative agreements and contracts, and the ability to confirm the validity of sole source vendors to name a few of the features; and
- WHEREAS,** By placing bids and quote requests on GovSpend, Bay County will have increased opportunity to reach a larger vendor base and actively search for vendors who meet Bay County's needs; and
- WHEREAS,** Additionally, this contract will aid in expanding the vendor base of Bay County's purchasing requests; and
- WHEREAS,** The annual cost for this service providing access for four (4) users is \$3,000 and is a budgeted expense within the Purchasing Department; Therefore, Be It
- RESOLVED** That the Bay County Board of Commissioners approves a 1-year contract with GovSpend with an auto renewal clause; Be It Further
- RESOLVED** That the Chairman of the Board is authorized to execute said Agreement and related documents on behalf of Bay County following Corporation Counsel review and approval; Be It Finally
- RESOLVED** That related budget adjustments, if required, are approved.

**TIM BANASZAK, CHAIR  
AND COMMITTEE**

**Finance/Purchasing– GovSpend – 1 year contract w/auto renewal clause**

**MOVED BY COMM.** \_\_\_\_\_

**SUPPORTED BY COMM.** \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				COLLEEN M. MAILLETTE				DENNIS R. POIRIER			
TIM BANASZAK				THOMAS M. HEREK							
VAUGHN J. BEGICK				KAYSEY L. RADTKE							

**VOTE TOTALS:**

**ROLL CALL:** YEAS \_\_\_\_ NAYS \_\_\_\_ EXCUSED \_\_\_\_

**VOICE:** YEAS \_\_\_\_ NAYS \_\_\_\_ EXCUSED \_\_\_\_

**DISPOSITION:** ADOPTED \_\_\_\_ DEFEATED \_\_\_\_ WITHDRAWN-\_\_\_\_

AMENDED \_\_\_\_ CORRECTED \_\_\_\_ REFERRED \_\_\_\_ NO ACTION TAKEN \_\_\_\_

## BAY COUNTY BOARD OF COMMISSIONERS

JANUARY 17, 2023

## RESOLUTION

BY: WAYS AND MEANS COMMITTEE (1/3/2023)

RESOLVED That the Bay County Board of Commissioners hereby approves the claims against the County as follows:

## ACCOUNTS PAYABLE:

12/7/2022	\$ 545,712.24
12/14/2022	\$ 726,656.71
12/28/2022	\$ 196,276.08

TIM BANASZAK, CHAIR  
AND COMMITTEE

## Payables

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				COLLEEN M. MAILLETTE				DENNIS R. POIRIER			
TIM BANASZAK				THOMAS M. HEREK							
VAUGHN J. BEGICK				KAYSEY L. RADTKE							

## VOTE TOTALS:

ROLL CALL: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

VOICE: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

DISPOSITION: ADOPTED\_\_\_\_ DEFEATED\_\_\_\_ WITHDRAWN-\_\_\_\_

AMENDED\_\_\_\_ CORRECTED\_\_\_\_ REFERRED\_\_\_\_ NO ACTION TAKEN\_\_\_\_